



Internship Offer

Seafarers' Welfare Internship at the Seattle Seafarers Center

About the Internship

With generous funding from the ITF Seafarers' Trust and coordination from the North American Maritime Ministry Association (NAMMA), the Seattle Seafarers Center is thrilled to announce a **seafarers' welfare internship** in Summer 2024. Support will be for full-time work over 9-12 weeks (June – August, or July – September).

Job Description

The Seattle Seafarers Center (the Center) cares for the physical and spiritual wellbeing of seafarers while they are in port in Puget Sound. The Center provides care to seafarers primarily through chaplaincy, advocacy, transportation, communication, and shopping services. We also encourage broader community participation through programs like our annual holiday ditty bag program and through leadership and vocational development of interns.

The primary focus of this internship is on the care of seafarers. In addition, experience as an intern is also meant to develop a wide variety of competencies that could be used for future leadership in seafarers welfare or non-profit work locally and regionally. As an internship, this position is professional job training for those looking to build skills that might result in a career in the field. Interns are supervised by experienced members of our staff, including the Director of Operations and a seasoned ordained ship visitor.

In this role, the intern will function as a fully empowered team member of the local seafarers center. They will collaborate with fellow ship visitors and staff members to ensure the goals of the local center are met. To the fullest extent possible, that includes ensuring all ships are visited at least once while those ships are in port, transporting seafarers to/from their vessels for shore leave, maintaining orderly, neat, and safe physical spaces, interacting with local faith and maritime communities to share the story of seafarers ministry, updating and maintaining social media platforms, and collaborating on existing and new services to seafarers.

Besides the regular work of ship visiting, driving, and assisting the programs of the seafarers center, the intern will take part in online training directed by NAMMA on the most important topics of seafarers' welfare, have daily opportunities to improve skills in social media and promotion of seafarers' welfare, and participate in the NAMMA Conference in person from **September 24-26** in Newark, NJ.

Schedule and Compensation: 30-40 hrs/week for 9-12 weeks, at an hourly rate of \$20/hour in accordance with minimum wage in Seattle. Might include occasional early mornings, evenings, weekends, and special events. Participation in weekly online trainings and in-person NAMMA conference from **September 24-26** is required.

Location: Principal office will be at the Seattle Seafarers Center (1011 SW Klickitat Way, Suite 209, Seattle, WA 98134), and work will also take place at selected terminals within the Port of Seattle, Everett, and Tacoma, including Terminals 18, 5, 30, 86, 91, CalPortland, and LaFarge.

Essential Duties and Responsibilities

Under direction of the local supervisor:

- Daily, participate in the welcome and care of seafarers. This includes daily ship visiting of merchant vessels, transporting crews and/or goods for seafarers to the port, periodic shopping for seafarers, and hosting seafarers at the Center.
- Daily, participate in the operation of the Center, including determining the ship visiting schedule, maintaining orderly, neat, and safe physical spaces, and basic care of the Center's vehicles.
- 1-2 days per week, assist with the Center's cruise ship shuttle program. This involves collecting and counting cash donations from cruise ship crewmembers, and riding as a passenger in the shuttle to assist the driver and facilitate conversation with crewmembers. To the intern's degree of comfort and driving experience, this may also involve driving crewmembers downtown in a 15-passenger van.
- Assist with special projects and outreach events, including, but not limited to updating social media platforms, providing maintenance of the Center's website, visiting local churches and other organizations to share stories about seafarers ministry, and limited administrative tasks.
- In consultation with supervisor, identify other projects and goals the intern would like to pursue to further develop professional skills in maritime ministry.
- Attend weekly 1-hour Zoom sessions with NAMMA Executive Director or invited lecturer from mid-June to mid-August.
- Participate in NAMMA conference from September 24-26, located in Newark, NJ.
- Complete shipwelfarevisitor.com online training course.
- Engage in weekly journaling, reading assignments, or participation in online discussion forums. This also includes a weekly meeting with fellow ship visitors and supervisor(s) in Seattle to reflect on visits and discuss any issues or opportunities that are emerging with seafarers.
- Meet with essential partners in port welfare, as accompanied by supervisor.
- Attend to other duties as assigned.

Requirements

- Must possess a valid US or equivalent international driver's license and insurance, and be comfortable driving a provided minivan in an urban setting.
- Must be eligible to obtain a TWIC card (<https://www.tsa.gov/for-industry/twic>). In order for the intern to accomplish their primary responsibilities and access port facilities, they will require a valid TWIC. The Center will pay for the intern to obtain a TWIC card.

Skills, Education, and Experience

- Ability to work with and serve those from diverse cultures and backgrounds.
- Moderate proficiency in computer applications and Internet tools (Google Suite, Email, Facebook, Zoom) is essential.
- Ability to operate both independently and collaboratively.
- Demonstrated aptitude to comprehend directions and to perform assignments with minimal supervision.
- High level of professionalism and confidentiality.
- Current enrollment in or completion of a degree from an accredited university in any major preferred.
- Non-profit or para-ecclesiastical experience, lay or ordained, is not required, but might be advantageous.
- Knowledge of the maritime world is advantageous.
- Ability to work effectively in a faith-based ecumenical setting is essential.

Application Instructions

To apply for this summer internship at the Seattle Seafarers Center, please email your **resume** and a **brief cover letter** explaining your interest in the position to our Director of Operations, Julia Cooper: julia@mts-seattle.org.

Questions? Email julia@mts-seattle.org or call our office at 206-935-3439.

Consideration of applications will begin immediately.